How to Change Your Email Address in WordPress

WordPress Basics · https://thewebops.com/help-center/wordpress-basics/how-to-change-your-email-address-in-wordpress/

Keeping your email address up to date is important for receiving notifications, password resets, and system alerts.

Steps to Change Your Email Address

1. Log in to your WordPress dashboard.
2. From the left-hand menu, click **Users**.
3. Find your user account and click **Edit**.
4. Scroll to the **Contact Info** section.
5. Update the **Email Address** field with your new email.
6. Click **Update Profile** to save your changes.

Helpful Tips

- Double-check your email for typos before saving.
- Make sure you have access to the new email inbox, as it will be used for future communications.