How to Upgrade or Switch Your WebOps Plan

Account & Billing · https://thewebops.com/help-center/account-billing/how-to-upgrade-or-switch-your-webops-plan/

You can upgrade your WebOps subscription at any time to access more features, better value, and higher limits. This guide explains all available upgrade options, how billing works, and how proration is applied.

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1. Upgrade from Monthly to a Higher Monthly Plan

You can upgrade from a **lower Monthly plan to a higher Monthly plan at any time**.

What happens when you upgrade:

- Your current monthly plan is **credited**
- You are charged **only the difference**
- Your **new higher-tier monthly plan starts immediately**

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2. Switching from Monthly to Annual on the Same Plan

You can switch from **Monthly to Annual on the same plan at any time**.

What happens when you switch:

- Your current monthly plan is **credited**
- You are charged **only the difference**
- Your **annual billing starts immediately** on the same package

This lets you keep the **same features**
You benefit from **better annual pricing**

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3. Upgrading to a Bigger Package (Annual → Annual Only)

If you are already on an **annual plan**, you can:

- Stay on the same annual package
- Or upgrade to a **higher annual package**

Downgrading from Annual to a lower plan is **not allowed**.

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4. Prorated Upgrade Policy (Fair Billing)

All upgrades and plan switches on WebOps are **prorated**, which means:

- We calculate the **unused time** remaining on your current plan
- That unused value is converted into **instant credit**
- You are charged **only the price difference** for the remaining days in your billing cycle

Example:

If you are on a **monthly plan or upgrading** to **annual halfway through the month,** you will only pay for the **remaining difference**, not the full annual price.

You never pay twice for the same period
Your unused time is always protected

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5. Instapay Option for Annual Plans (Available in Egypt Only)

For users located in **Egypt**, WebOps supports **Instapay as a payment method for Annual plans only**.

You can use Instapay to:

- Upgrade to any **annual plan** (from monthly or annual)
- Restore a deleted website to an **annual plan**
- Upgrade a free website to a **paid annual plan**

Instapay is **not available for Monthly plans**

Once your Instapay payment is confirmed, your **annual subscription will be activated immediately**.

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6. How to Switch or Upgrade Your Plan to Annual

1. Log in to your **WebOps Dashboard**.
2. Go to the **Subscription** page.
3. Choose one of the following options:
    - Switch to **Annual billing on the same plan**
    - Upgrade to a **higher Annual plan**
4. Select your preferred payment method:
    - **Stripe** (International users)
    - **Instapay** (Egypt only - Annual plans only)
5. Complete the payment process.

Your new plan will be activated immediately, and **proration will be applied automatically**.

Key Rules Summary

- Monthly → Higher Monthly Plan is allowed.
- Monthly → Annual on the **same plan** is allowed
- Monthly → Higher Annual plan is allowed
- Annual → Higher Annual plan is allowed
- Annual → Lower plan downgrade is not allowed
- All upgrades are **automatically prorated**
- Instapay is **Egypt-only** and **Annual-only**

Need Help with Upgrading?

If you face any issues during your upgrade:

- Make sure you selected an **Annual plan**
- Check that your current subscription is active
- Contact our support team directly from your dashboard

We're always here to make your upgrade experience smooth and hassle-free